

1st Semester School Year 2008-2009

ASSESSMENT & PAYMENT

STUDENT TYPE	PAYMENT SCHEDULE (8:30am-4:30pm)
4 th & 5 th Year (5YP Students)	June 3 - 4
3 rd Year CAS	June 4 - 5
2 nd Year CAS	June 6 - 10*
EM Students (All Year Level except 1 st Year)	June 10

*Schedule for June 07 will be from 8:30am-2:00pm only
June 09 was declared a Non-working Holiday

PAYMENT GUIDELINES:

1. Accounting Office is more than willing to accommodate all paying students; however, to maintain order, the payment schedule, as indicated above, will be strictly followed.
2. Enlisted subjects of 2nd and 3rd year students will not be deleted in the system if not paid within their assigned payment schedule instead will be charged a late payment fee of .5% (.005) per day of delay.
3. Enlisted subjects of 4th & 5th year masters students will not be deleted if not paid within the assigned payment schedule instead the student concerned will be charged a late payment fee of .5% (.005) per day of delay.
4. EM students who have been enlisted and have not paid after June 10 will not be deleted instead will be charged a late payment fee of 1% per month.
5. There will be additional charge of 1% per month if payment is made after the start of classes which is on June 11, 2008.